

BUNBURY DIOCESAN MISSION TO SEAFARERS STATUTE 1999-2011

Be it enacted by the Bishop, Clergy and Laity of the Diocese of Bunbury in Synod assembled:

1. Title

This Statute shall be known as "The Bunbury Diocesan Mission to Seafarers Statute 1999-2011".

2. Definitions

In this Statute and in the Constitution unless the contrary intention appears:

Australian Council shall refer to the Australian Council of the Mission to Seafarers.

Council shall refer to the Bishop-in-Council constituted under the Bishop-in-Council Statute.

Trustees shall mean the Bunbury Diocesan Trustees appointed under "The Bunbury Diocesan Trustees Statute 1985".

3. Incorporation of Mission to Seafarers as a Function of the Diocese

Part of the function of the corporation "Bunbury Diocesan Trustees" shall be the conduct work and operation of the Mission to Seafarers at Bunbury, Albany and such other places as is authorised by Synod or the Bishop-in-Council. Such functions shall be carried out by separate committees in the manner hereinafter provided.

4. Relationship with the Australian Council of the Mission to Seafarers

- (a) The jurisdiction of the Diocesan Bishop is recognised by the Australian Council as having authority in all appointments in a diocese. The Australian Council also recognises that it could be helpful for a Liaison Bishop to be involved in the process of appointments and in the resolution of any difficult situations that may arise.
- (b) This Synod agrees not to amend the objects hereinafter set out without first obtaining the approval of the Executive of the Australian Council.
- (c) The Australian Council shall give guidance and support in the operation of existing stations.
- (d) The Australian Council will give guidance and support in the establishment of any new station.

5. Relationship with the Synod of the Diocese and other Churches

- (a) The work of the Mission to Seafarers is recognised by this Synod as a ministry that is to be encouraged within the life of this Diocese.
- (b) Application for any new Station is to be made to the Trustees, who together with the Council shall give counsel and advice in any such establishment.
- (c) The establishment of any such Station is to be done with the support and encouragement of Parish, Diocese and Australian Council, so that such work is seen to be an arm of this Church.

- (d) Relationships with other churches are to be encouraged so that the work is known and seen to be ecumenical.

6. Relationship and Function of the Bishop

- (a) The Bishop of the Diocese shall be President of each Station within the Diocese.
- (b) The Bishop of the Diocese shall be the visitor to each Station.
- (c) The appointment and dismissal of Chaplains shall be made by the Bishop of the Diocese after consultation with the Committee of the Station and the Liaison Bishop for the area.
- (d) The Chaplain shall have the same relationship to the Bishop and the Trustees as a Priest of the Diocese.

7. Formation and Constitution of each Station

- (a) The Constitution set out in the Second Schedule hereto is a model constitution which, as agreed with the Australian Council, should be followed as far as practicable by each Station in Australia, but subject to Diocesan Statutes and local conditions.
- (b) Amendments to the Constitution of a Station
 - (i) Any amendments to the Constitution will be made by a resolution of a two-thirds majority at a General Meeting
 - a) Provided that the notice calling the meeting must specify at least

fourteen days in advance of the proposed amendment, and

- b) Provided that the Bunbury Diocesan Trustees, the Bishop and the Executive of the Australian Council of the Mission to Seafarers approve. The Central office in London shall be advised of any such amendments.
- (ii) The Amended Constitution shall form a part of the Third Schedule of this Statute.
- (c) Each Station shall operate under the management of a separate committee and shall each operate by virtue of this Statute under a constitution.
 - (d) No new Station will be established in this Diocese without the express consent of the Bishop, the Council, the Trustees and the Australian Council.
 - (e) A new Station shall be governed by a committee and function and operate under the model constitution and this Statute shall govern the new Station in the same way as the existing stations.
 - (f) The functions and operation of the Bunbury Station shall be carried out on the land contained in the first part of the first schedule hereto and at such other places as is authorised by the Trustees and the Council.
 - (g) The functions and operation of the Albany Station shall be carried out on the land contained in the second part of the First Schedule hereto and at such other places as is authorised by the Trustees and the Council.

8. Objects

- (a) The objects of each Station are contained in Clause 2 of the Constitution of the Station, as set out in the Second Schedule to this Statute.
- (b) The objects shall not be altered except by an amending Statute of this Synod and the approval of the Executive of the Australian Council of the Mission to Seafarers.
- (c) The objects shall provide that nothing is undertaken for the private gain of any person and that all activities be of a non-profit nature, and provided that Mission to Seafarers Stations shall only distribute benefits or funds subject to Federal and State legislation.

9. Employees

Persons employed by the respective committees at each Station shall be employees of the corporation "Bunbury Diocesan Trustees" acting under the direction of the local committee. This paragraph does not refer to the Chaplain.

10. Dissolution

- (a) A Station may be dissolved after consultation with the Liaison Bishop of the Executive of the Australian Council of the Mission to Seafarers when:
 - (i) A General Meeting so recommends to the Bishop-in-Council, or

- (ii) The Bishop-in-Council, after consultation with the Committee, makes a determination.
- (b) In the event of dissolution all assets of the said Station shall be handed over to the Trustees. Such assets shall be used for the general purposes of the work of the Mission to Seafarers in Australia or for such other purposes as the Committee, Trustees of the Diocese and Executive of the Australian Council shall determine.
- (c) The Welfare Fund may be dissolved by the votes of at least two-thirds majority recorded at a Special Meeting called for such a purpose and thereupon the assets of the Welfare Fund shall be transferred to a fund, authority or institution to which tax deductible gifts can be made.
- (d) If the gift fund is wound up or if any endorsement of the organisation as a deductible gift recipient is revoked, any assets of the gift fund remaining after the payment of liabilities attributable to it shall be transferred to a fund, authority or institution to which tax deductible gifts can be made.

FIRST SCHEDULE

Part 1

BUNBURY MISSION TO SEAFARERS STATION

Lot 5 on Diagram 34335

Part 2

ALBANY MISSION TO SEAFARERS STATION

Lease from Port Authority renewable every twenty years
from 1986

(Peppercorn rent)

SECOND SCHEDULE

A MODEL CONSTITUTION FOR MISSION TO
SEAFARERS STATIONS

(italics indicates the local situation and shall be altered
accordingly)

The Mission to Seafarers, Australia
Name of Port and State, Station

1. Introduction

The Mission to Seafarers is the voluntary society of the Anglican Communion responsible for ministry to seafarers in the name of Christ.

The name of this Station of The Mission to Seafarers is "The Mission to Seafarers, name of Port, and State", hereinafter referred to as the Station.

Chaplain, for the purposes of this Constitution, shall refer to the designated person, ordained or lay, responsible for the pastoral and administrative oversight of a particular Mission to Seafarers Station.

Committee shall refer to that body who, in partnership with the Chaplain, shall administer the affairs of the Station, hereinafter referred to as the Committee.

Bishop shall refer to the Bishop of the particular Diocese in which the said Station is situated.

Liaison Bishop shall refer to a Bishop appointed by the Bishops of the Anglican Church of Australia for oversight of a particular area.

Trustees shall refer to the incorporated name of the Diocese.

2. The Objects of the Station

The objects of the Station are:

- (a) To meet the practical and spiritual needs of seafarers of all races and creeds visiting the port. In fulfilling this object, the Station will use means consistent with the principles and received practices of the Anglican Church in the Diocese and with the Constitution of the Australian Council of the Mission to Seafarers.
- (b) To assist any seafarer who is in need or in distress.
- (c) To contribute to and uphold the work of the Australian Council of the Mission to Seafarers in Australia.
- (d) As part of the world-wide family of the Mission to Seafarers to maintain links with the Central Office in London.

- (e) To do all that is right and possible in working together with other churches in serving the needs of the seafarer.
- (f) Where possible to provide a place of safety and rest, relaxation and comfort to visiting seafarers.
- (g) To make known within the local Parish and Diocese the work of the Mission to Seafarers in Australia and overseas and to seek support and resources for such work.
- (h) To keep Diocesan Bishop, the Liaison Bishop and the Central Office in London informed of the activities of the Station through the furnishing of reports as required.
- (i) To furnish a report of the activity of the Station to the Diocesan Synod.

3. The Committee

The Committee shall administer the affairs and property of the Station, except as otherwise provided in or under this Constitution, by:

- (a) (i) Dealing with the business of the Station in ensuring that the objects are carried out, and
- (ii) Ensuring that the fabric and maintenance of any building or equipment is maintained, and
- (iii) Being responsible for the financial management of the Station, and

- (iv) Being responsible for the ordering of the Annual General Meeting and the election of the Committee.
- (b) Ensuring any real property acquired by the committee shall be held in the name of the incorporation of the Diocese as the Trustees of the Station.
- (c) Having the authority to create a membership of the Station. Membership is open to any person who subscribes to the Objects of the Station and agrees to be bound by the terms of this Constitution and who is accepted as a member by a motion of the Committee.
- (d) Having the power to appoint sub-committees as it may think expedient for carrying out its business.
- (e) Making report in writing, within two months of the close of every financial year, on the operation of the station for that financial year and delivering a copy of such report to the Bishop-in-Council for presentation to the annual Synod
- (f) Establishing a set of Standing Orders for the conducting of its own business.

4. General Meetings

- (a) Persons created members under 3 (c) may attend and vote at general meetings. Fourteen days notice of any general meeting including annual general meetings shall be sent to such persons. A meeting is not invalidated by a failure to give notice to any member.

- (b) An Annual General Meeting shall be held within every year (further delineation is appropriate to suit local conditions) at which:
 - (i) Reports will be made by the Chaplain, the President or Chair of the Committee, and any other recognised working body within the Station.
 - (ii) The Treasurer shall present an audited statement of accounts and these shall be delivered to the Bishop-in-Council for presentation to the annual Synod.
 - (iii) The Committee is elected.
 - (iv) The Auditor is elected.
 - (v) Any other general business of which notice has been duly given.
- (c) General Meetings may be called by:
 - (i) The Committee,
 - (ii) The Bishop, or
 - (iii) The Liaison Bishop, with the Bishop's permission.
- (d) The quorum for such General Meetings shall be ten persons.

5. The Election and Appointment of the Committee

The Committee shall consist of:

- (a) The Bishop, who shall be the President. The Bishop may appoint a person to act as Chair of the Committee and may revoke such appointment and make a further appointment.

- (b) The Chaplain.
- (c) Elected Members, who shall be not less than five and not more than twelve persons elected at the Annual General Meeting.
- (d) The Secretary and the Treasurer shall be appointed by the Committee. Persons may be appointed from outside the Committee.
- (e) One member for each body of helpers recognised by the Committee as an Auxiliary Body may be elected at the Annual Meeting as a representative of that Body.
- (f) Other persons who may attend in an advisory capacity will include the Liaison Bishop, and any person that the Committee may appoint or co-opt.
- (g) (Any additional clause that helps to deal with local conditions).

6. Appointments

- (a) The appointment and dismissal of the Chaplain shall be made by the Bishop after consultation with the Committee and the Liaison Bishop.
- (b) Where the Chaplain is not ordained the Bishop may appoint an ordained person to support the ministry of the Chaplain.
- (c) The Committee may appoint and remunerate and dismiss other persons as it may consider necessary only with the agreement of the Chaplain. Such persons shall be under the direction of the Chaplain.

7. Finance

- (a) The funds of the Station shall be banked in the name of the Station.
- (b) All payments made by cheque shall be signed by any two members of the Committee from four of its members designated by the Committee for that purpose.
- (c) The Committee shall keep or cause to be kept accounts of all sums received and expended by the Station and of all matters in respect of which receipts and expenditure take place and of all property credits and liabilities of the Station.
- (d) The books of account and any other records shall at all time be available for inspection by the Chaplain, or any member of the Committee, or by the Liaison Bishop.
- (e) No accounts due by the Station shall be paid until such payment shall have been authorised by the Committee or a person or persons appointed by it for that purpose.
- (f) The financial year shall be that of the Diocese, with proper financial statements being drawn up for the period ended on that date.

8. Amendments to a Constitution

Any amendments to a Constitution based on this Model Constitution will be made by a resolution of a two-thirds majority at a General Meeting provided that the notice calling the meeting must specify at least fourteen days in advance of the proposed amendment, and provided that (the Trustees of the Diocese), the Bishop, and the Executive of the Australian Council of

the Mission to Seafarers approve. The Central Office in London shall be advised of any such amendments.

9. Dissolution

A Station may be dissolved after consultation with the Liaison Bishop and the Executive of the Australian Council of the Mission to Seafarers when:

- (a) A General Meeting so recommends to the Bishop-in-Council, or
- (b) The Bishop-in-Council, after consultation with the Committee, makes a determination.

In the event of dissolution all assets of the said Station shall be handed over to the Trustees. Such assets shall be used for the general purposes of the work of the Mission to Seafarers in Australia or for such other purposes as the Committee, Trustees of the Diocese and Executive of the Australian Council shall determine.

10. Adoption of a Constitution

A Constitution based on this "model" Constitution shall not come into force until such time as it has been agreed to by the Committee, the Executive of the Australian Council and the Bishop, and duly signed. The Central Office in London shall be advised of such adoption.

THIRD SCHEDULE - PART 1

A CONSTITUTION FOR THE BUNBURY MISSION TO SEAFARERS STATION

The Mission to Seafarers, Australia. Bunbury, Western Australia

1. Introduction

The Mission to Seafarers is the voluntary society of the Anglican Communion responsible for ministry to seafarers in the name of Christ.

The name of this Station of The Mission to Seafarers is "The Mission to Seafarers, Bunbury Western Australia", hereinafter referred to as the Station.

Chair, shall refer to the person appointed by the Bishop of Bunbury to chair all Committee meetings and General meetings of volunteers at this Station.

Chaplain, for the purposes of this Constitution, shall refer to the designated person, ordained or lay, responsible for the pastoral and spiritual oversight of the Bunbury Mission to Seafarers Station.

Manager shall refer to the person appointed by the Committee with the agreement of the Bishop, responsible for the administrative oversight of the Bunbury Mission to Seafarers Station.

Committee shall refer to that body who, in partnership with the Chaplain and Manager, shall administer the affairs of the Station, hereinafter referred to as the Committee.

Bishop shall refer to the Bishop of Bunbury.

Liaison Bishop shall refer to a Bishop appointed by the Bishops of the Anglican Church of Australia for oversight of a particular area.

Trustees shall refer to the Bunbury Diocesan Trustees.

2. The Objects of the Station

The objects of the Station are:

- (a) To meet the practical and spiritual needs of seafarers of all races and creeds visiting the port. In fulfilling this object, the Station will use means consistent with the principles and received practices of the Anglican Church in the Diocese and with the Constitution of the Australian Council of the Mission to Seafarers.
- (b) To assist any seafarer who is in need or in distress.
- (c) To contribute to and uphold the work of the Australian Council of the Mission to Seafarers in Australia.
- (d) As part of the world-wide family of the Mission to Seafarers to maintain links with the Central Office in London.
- (e) To do all that is right and possible in working together with other churches in serving the needs of the seafarer.
- (f) Where possible to provide a place of safety and rest, relaxation and comfort to visiting seafarers.

- (g) To make known within the local Parish and Diocese the work of the Mission to Seafarers in Australia and overseas and to seek support and resources for such work.
- (h) To keep the Diocesan Bishop, the Liaison Bishop and the Central Office in London informed of the activities of the Station through the furnishing of reports as required.
- (i) To furnish a report annually, of the activity of the Station to the Diocesan Synod.

3. The Committee

The Committee shall administer the affairs and property of the Station, except as otherwise provided in or under this Constitution, by:

- (a)
 - (i) Dealing with the business of the Station in ensuring that the objects are carried out, and
 - (ii) Ensuring that the fabric and maintenance of any building or equipment is maintained, and
 - (iii) Being responsible for the financial management of the Station, and
 - (iv) Being responsible for the ordering of the Annual General Meeting and the election of the Committee.
- (b) Ensuring any real property acquired by the committee shall be held in the name of the Bunbury Diocesan Trustees as the Trustees of the Station.

- (c) Having the authority to create a membership of the Station. Membership is open to any person who subscribes to the Objects of the Station and agrees to be bound by the terms of this Constitution and who is accepted as a member by a motion of the Committee.
- (d) Having the power to appoint sub-committees as it may think expedient for carrying out its business.
- (e) Making report in writing, within three months of the close of every financial year, on the operation of the station for that financial year and delivering a copy of such report to the Bishop-in-Council for presentation to the annual Synod.
- (f) Establishing a set of Standing Orders for the conducting of its own business.

4. General Meetings

- (a) Persons created members under 3 (c) may attend and vote at general meetings. Fourteen days notice of any general meeting including annual general meetings shall be sent to such persons. A meeting is not invalidated by a failure to give notice to any member.
- (b) An Annual General Meeting shall be held during the month of March or a convenient date set by the Bishop at which:
 - (i) Reports will be made by the Chaplain, President or the Chair of the Committee, the Manager and any other recognised working body within the Station.

- (ii) The Treasurer shall present an audited statement of accounts and these shall be delivered to the Bishop-in-Council for presentation to the annual Synod.
 - (iii) The Committee is elected.
 - (iv) The Auditor is elected.
 - (v) Any other general business of which notice had been duly given.
- (c) General Meetings may be called by:
- (i) The Committee,
 - (ii) The Bishop, or
 - (iii) The Liaison Bishop, with the Bishop's permission.
- (d) The quorum for such General Meetings shall be ten persons.
5. The Election and Appointment of the Committee

The Committee shall consist of:

- (a) The Bishop, who shall be the President. The Bishop may appoint a person to act as Chair of the Committee and may revoke such appointment and make a further appointment.
- (b) The Chaplain.
- (c) The Manager.
- (d) Elected Members, who shall be not less than five and not more than twelve persons elected at the Annual General Meeting.

- (e) The Committee shall appoint the Secretary and the Treasurer. Persons may be appointed from outside the Committee.
- (f) Other persons who may attend in an advisory capacity will include the Liaison Bishop, and any person that the Committee may appoint or co-opt.
- (g) Casual vacancies may be filled by the Committee.

6. Appointments

- (a) The appointment and dismissal of the Chaplain shall be made by the Bishop after consultation with the Committee and the Liaison Bishop.
- (b) Where the Chaplain is not ordained the Bishop may appoint an ordained person to support the ministry of the Chaplain.
- (c) The appointment and dismissal of the Manager shall be made by the Committee with the agreement of the Bishop after consultation with the Liaison Bishop.
- (d) The Committee may appoint and remunerate and dismiss other persons, as it may consider necessary only with the agreement of the Manager. Such persons shall be under the direction of the Manager.

7. Finance

- (a) The funds of the Station shall be banked in the name of the Bunbury Station.
- (b) All payments made by cheque shall be signed by

any two members of the Committee from four of its members designated by the Committee for that purpose.

- (c) The Committee shall keep or cause to be kept accounts of all sums received and expended by the Station and of all matters in respect of which receipts and expenditure take place and of all property credits and liabilities of the Station.
- (d) The books of account and any other records shall at all times be available for inspection by the Manager, or any member of the Committee, or by the Liaison Bishop.
- (e) No accounts due by the Station shall be paid until such payment shall have been authorised by the Committee or a person or persons appointed by it for that purpose.
- (f) The financial year shall be that of the Diocese, with proper financial statements being drawn up for the period ended on that date.

8. Amendments to a Constitution

Any amendments to this Constitution will be made by a resolution of a two-thirds majority at a General Meeting provided that the notice of meeting has specified at least fourteen days in advance the proposed amendment, and provided that the Trustees of the Diocese, the Bishop, and the Executive of the Australia Council of the Mission to Seafarers approve. The Central Office in London shall be advised of any such amendments.

9. Dissolution

A Station may be dissolved after consultation with the Liaison Bishop and the Executive of the Australian Council of the Mission to Seafarers when:

- (a) A General Meeting so recommends to the Bunbury Diocesan Trustees, or
- (b) The Bishop-in-Council, after consultation with the Committee, makes a determination.

In the event of dissolution all assets of the said Station shall be handed over to the Trustees. Such assets shall be used for the support of seafarers in the City of Bunbury or for the general purposes of the work of the Mission to Seafarers in Australia as the Committee, Trustees of the Diocese and Executive of the Australian Council shall determine.

10. Adoption of a Constitution

This Constitution shall not come into force until such time as it has been agreed to by the Committee, the Executive of the Australia Council and the Bishop, and duly signed. The Central Office in London shall be advised of such adoption.

THIRD SCHEDULE - PART 2

A CONSTITUTION FOR THE ALBANY MISSION TO SEAFARERS STATION

The Mission to Seafarers, Australia. Albany, Western Australia

1. Introduction

The Mission to Seafarers is the voluntary society of the Anglican Communion responsible for ministry to seafarers in the name of Christ.

The name of this Station of The Mission to Seafarers is "The Mission to Seafarers, Albany Western Australia", hereinafter referred to as the Station.

Chair, shall refer to the person appointed by the Bishop of Bunbury to chair all Committee meetings and General meetings of volunteers at this Station.

Chaplain, for the purposes of this Constitution, shall refer to the designated person, ordained or lay, responsible for the pastoral, administrative and spiritual oversight of the Albany Mission to Seafarers Station.

Committee shall refer to that body who, in partnership with the Chaplain, shall administer the affairs of the Station, hereinafter referred to as the Committee.

Bishop shall refer to the Bishop of Bunbury.

Liaison Bishop shall refer to a Bishop appointed by the Bishops of the Anglican Church of Australia for oversight of a particular area.

Trustees shall refer to the Bunbury Diocesan Trustees.

2. The Objects of the Station

The objects of the Station are:

- (a) To meet the practical and spiritual needs of seafarers of all races and creeds visiting the port. In fulfilling this object, the Station will use means consistent with the principles and received practices of the Anglican Church in the Diocese and with the Constitution of the Australian Council of the Mission to Seafarers.
- (b) To assist any seafarer who is in need or in distress.
- (c) To contribute to and uphold the work of the Australian Council of the Mission to Seafarers in Australia.
- (d) As part of the world-wide family of the Mission to Seafarers to maintain links with the Central Office in London.
- (e) To do all that is right and possible in working together with other churches in serving the needs of the seafarer.
- (f) Where possible to provide a place of safety and rest, relaxation and comfort to visiting seafarers.
- (g) To make known within the local Parish and Diocese the work of the Mission to Seafarers in Australia and overseas and to seek support and resources for such work.

- (h) To keep the Diocesan Bishop, the Liaison Bishop and the Central Office in London informed of the activities of the Station through the furnishing of reports as required.
- (i) To furnish a report of the activity of the Station to the Diocesan Synod.

3. The Committee

The Committee shall administer the affairs and property of the Station, except as otherwise provided in or under this Constitution, by:

- (a)
 - (i) Dealing with the business of the Station in ensuring that the objects are carried out, and
 - (ii) Ensuring that the fabric and maintenance of any building or equipment is maintained, and
 - (iii) Being responsible for the financial management of the Station, and
 - (iv) Being responsible for the ordering of the Annual General Meeting and the election of the Committee.
- (b) Ensuring any real property acquired by the committee shall be held in the name of the Bunbury Diocesan Trustees as the Trustees of the Station.
- (c) Having the authority to create a membership of the Station. Membership is open to any person who subscribes to the Objects of the Station and agrees to be bound by the terms of this Constitution and who is accepted as a member

by a motion of the Committee.

- (d) Having the power to appoint sub-committees as it may think expedient for carrying out its business.
- (e) Making report in writing, within three months of the close of every financial year, on the operation of the station for that financial year and delivering a copy of such report to the Bishop-in-Council for presentation to the annual Synod.
- (f) Establishing a set of Standing Orders for the conducting of its own business.

4. General Meetings

- (a) Persons created members under 3 (c) may attend and vote at general meetings. Fourteen days notice of any general meeting including annual general meetings shall be sent to such persons. A meeting is not invalidated by a failure to give notice to any member.
- (b) An Annual General Meeting shall be held during the month of March or a convenient date set by the Bishop at which:
 - (i) Reports will be made by the Chaplain, President or the Chair of the Committee, the Manager and any other recognised working body within the Station.
 - (ii) The Treasurer shall present an audited statement of accounts and these shall be delivered to the Bishop-in-Council for presentation to the annual Synod.

- (iii) The Committee is elected.
 - (iv) The Auditor is elected.
 - (v) Any other general business of which notice had been duly given.
- (c) General Meetings may be called by:
- (i) The Committee,
 - (ii) The Bishop, or
 - (iii) The Liaison Bishop, with the Bishop's permission.
- (d) The quorum for such General Meetings shall be ten persons.

5. The Election and Appointment of the Committee

The Committee shall consist of:

- a) The Bishop, who shall be the President. The Bishop may appoint a person to act as Chair of the Committee and may revoke such appointment and make a further appointment.
- b) The Chaplain.
- c) Elected Members, who shall be not less than five and not more than twelve persons elected at the Annual General Meeting.
- d) The Committee shall appoint the Secretary and the Treasurer. Persons may be appointed from outside the Committee.
- e) Other persons who may attend in an advisory capacity will include the Liaison Bishop, and any person that the Committee may appoint or co-opt.

- f) Casual vacancies may be filled by the Committee.

6. Appointments

- (a) The appointment and dismissal of the Chaplain shall be made by the Bishop after consultation with the Committee and the Liaison Bishop.
- (b) Where the Chaplain is not ordained the Bishop may appoint an ordained person to support the ministry of the Chaplain.
- (c) The Committee may appoint and remunerate and dismiss other persons, as it may consider necessary only with the agreement of the Chaplain. Such persons shall be under the direction of the Chaplain.

7. Finance

- (a) The funds of the Station shall be banked in the name of the Albany Station.
- (b) All payments made by cheque shall be signed by any two members of the Committee from four of its members designated by the Committee for that purpose.
- (c) The Committee shall keep or cause to be kept accounts of all sums received and expended by the Station and of all matters in respect of which receipts and expenditure take place and of all property credits and liabilities of the Station.
- (d) The books of account and any other records shall at all times be available for inspection by the Chaplain, or any member of the Committee, or

by the Liaison Bishop.

- (e) No accounts due by the Station shall be paid until such payment shall have been authorised by the Committee or a person or persons appointed by it for that purpose.
- (f) The financial year shall be that of the Diocese, with proper financial statements being drawn up for the period ended on that date.

8. Amendments to a Constitution

Any amendments to this Constitution will be made by a resolution of a two-thirds majority at a General Meeting provided that the notice of meeting has specified at least fourteen days in advance the proposed amendment, and provided that the Trustees of the Diocese, the Bishop, and the Executive of the Australia Council of the Mission to Seafarers approve. The Central Office in London shall be advised of any such amendments.

9. Dissolution

A Station may be dissolved after consultation with the Liaison Bishop and the Executive of the Australian Council of the Mission to Seafarers when:

- i) A General Meeting so recommends to the Bunbury Diocesan Trustees, or
- ii) The Bishop-in-Council, after consultation with the Committee, makes a determination.

In the event of dissolution all assets of the said Station shall be handed over to the Trustees. This does not include the land and building which are currently being leased from the Albany Port Authority.

Such assets shall be used for the support of seafarers in the City of Albany or for the general purposes of the work of the Mission to Seafarers in Australia as the Committee, Trustees of the Diocese and Executive of the Australian Council shall determine.

10. Adoption of a Constitution

This Constitution shall not come into force until such time as it has been agreed to by the Committee, the Executive of the Australia Council and the Bishop, and duly signed. The Central Office in London shall be advised of such adoption.