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<p><i>A guide to Undertaking Professional Supervision</i></p>	<p>General Synod’s Policy document on Ministry Development and Reviews. Click this file for the complete document.</p>	<p> national_policy_an d_guidelines_for_or</p>
<p><i>Ministry Reviews Policy 2022</i></p>	<p>Anglican Church of Australia Diocese of Bunbury Ministry Reviews Policy.</p>	<p> Ministry Reviews Policy 2022.pdf</p>
<p><i>Form MR01 Year 1 Self Review of Ministry</i></p>		<p> Form MR01 Year 1 Self Review of Minis</p>
<p><i>Form MR02 Year 2 Report of Joint Review of Ministry 2022</i></p>		<p> Form MR02 Year 2 Report of Joint Revi</p>
<p><i>Form MR03 Year 3 Facilitated Review Sample Script for Requesting Feedback 2022</i></p>		<p> Form MR03 Year 3 Facilitated Review S:</p>
<p><i>Form MR04 Year 3 Report of Facilitated Review of Ministry 2022</i></p>		<p> Form MR04 Year 3 Report of Facilitatec</p>
<p><i>Form PD01 Year 1 2 and 3 Professional Development Plan</i></p>		<p> Form PD01 Year 1 2 and 3 Professional L</p>
<p><i>Form PS01 Year 1 2 and 3 Application for Approved Professional Supervisor</i></p>		<p> Form PS01 Year 1 2 and 3 Application fi</p>

<i>Form MR01 Year 1 Self Review of Ministry 2022</i>		 Form MR01 Year 1 Self Review of Minis
<i>Form MR02 Year 2 Report of Joint Review of Ministry 2022</i>		 Form MR02 Year 2 Report of Joint Revi
<i>Form MR03 Year 3 Facilitated Review Sample Script for Requesting Feedback 2022</i>		 Form MR03 Year 3 Facilitated Review S:
<i>Form MR04 Year 3 Report of Facilitated Review of Ministry 2022</i>		 Form MR04 Year 3 Report of Facilitatec
<i>Form PD01 Year 1 2 and 3 Professional Development Plan</i>		 Form PD01 Year 1 2 and 3 Professional C
<i>Form PS01 Year 1 2 and 3 Application for Approved Professional Supervisor</i>		 Form PS01 Year 1 2 and 3 Application fi
<i>Form PS02 Year 1 2 and 3 Application for Approved Provider of Interim Alternative Supervision 2022</i>		 Form PS02 Year 1 2 and 3 Application fc
<i>Form PS03 Year 1 2 and 3 Covenant or Contract for</i>		 Form PS03 Year 1 2 and 3 Covenant or C
<i>Form PS04 Year 1 2 and 3 Record of Professional Supervision 2022</i>		 Form PS04 Year 1 2 and 3 Record of Pro
<i>Form PS05 Year 1 2 and 3 Evaluation of Professional Supervision Continued 2022</i>		 Form PS05 Year 1 2 and 3 Evaluation of

<p>YEAR 1</p>	<p>COMPONENT 1 PROFESSIONAL SUPERVISION Ongoing for 3 Years 6 hours pa (min) 10 hours suggested. (Or pro rata for part-timers/on leave)</p> <p>YEAR 1: PROFESSIONAL SUPERVISION</p>	<p>COMPONENT 2 PROFESSIONAL DEVELOPMENT 10 hours suggested. (Or pro rata for part-timers/on leave)</p> <p>YEAR 1: MANDATORY TOPICS FOR DEVELOPMENT</p>	<p>COMPONENT 3 MINISTRY REVIEW 10 hours suggested. (Or pro rata for part-timers/on leave) THE TOTAL FOR ALL THREE YEARS MUST ADD UP TO 30 HOURS MINIMUM YEAR 1: SELF REVIEW</p>
<p> St Marks Recommended Super</p>	<ul style="list-style-type: none"> 6 Hours Individual Supervision OR 12 Hours Group Supervision 1 Hour every 6 weeks or so. Must be a qualified Supervisor (or an interim alternative) <p>  Form PS01 Year 1 2 and 3 Application f and 3 Application f</p> <p>GOALS</p> <ul style="list-style-type: none"> Contract/Covenant with supervisor required.  Form PS03 Year 1 2 and 3 Covenant or C Records to be kept. Supplied at Annual Review.  Form PS04 Year 1 2 and 3 Record of Pro <p>COST</p> <ul style="list-style-type: none"> 1/3 Diocese, 1/3 Parish, 1/3 Self (Tax deductible) <p>CHECK LIST</p> <ul style="list-style-type: none"> Current year (from Archdeacon): Year 1 <input type="checkbox"/> Year 2 <input type="checkbox"/> Tick Year 3 <input type="checkbox"/> Tick <p>SUITABLY QUALIFIED SUPERVISOR <input type="checkbox"/> Tick</p> <ul style="list-style-type: none"> GOALS Contract/Covenant done. <input type="checkbox"/> Tick Sent to Archdeacon <input type="checkbox"/> Tick 	<ul style="list-style-type: none"> Annual Professional Development Plan  Form PD01 Year 1 2 and 3 Professional D Professional Responsibilities & Boundaries 3 Hours <input type="checkbox"/> Tick Ethics in Ministry 3 Hours <input type="checkbox"/> Tick Child Safety. 3 Hours <input type="checkbox"/> Tick Total Hours (Should be 9) <input type="checkbox"/> Hours <input type="checkbox"/> Tick <p>OTHER TOPICS</p> <ul style="list-style-type: none"> Private Reading (No more than 9 Hours) <input type="checkbox"/> Hours <input type="checkbox"/> Tick Preparing Publications and/or Professional Membership Meetings (No more than 9 hours) <input type="checkbox"/> Hours <input type="checkbox"/> Tick Annual Professional Development Plan Sent to Archdeacon <input type="checkbox"/> Tick <p>ROLLOVER AND NON-COMPLIANCE</p> <ul style="list-style-type: none"> Hours can be transferred if minister moves Diocese. Non-compliance will be referred to the Bishop 	<ul style="list-style-type: none"> Initiated by the Minister  Form PD01 Year 1 2 and 3 Professional D 10 hours <p>PLANNING AND GOALS SETTING</p> <ul style="list-style-type: none"> Professional Development Plan  Form MR01 Year 1 Self Review of Minis Year 1 Self Review Template filled in. <p>CHECKLIST</p> <ul style="list-style-type: none"> Archdeacon has indicated my current year: Year 1 <input type="checkbox"/> Year 2 <input type="checkbox"/> Year 3 <input type="checkbox"/> Tick Ten Hours Total <input type="checkbox"/> Hours <input type="checkbox"/> Tick Professional Development Plan Sent to Archdeacon <input type="checkbox"/> Tick Year 1 Self Review of Ministry sent to Archdeacon <input type="checkbox"/> Tick
	<p>Hours: _____</p>	<p>Hours: _____</p>	<p>Hours: _____ : 3 YEAR TOTAL (Min 30) _____</p>

YEAR 2	COMPONENT 1 PROFESSIONAL SUPERVISION Ongoing for 3 Years 10 hours suggested (Or pro rata for part-timers/on leave)	COMPONENT 2 PROFESSIONAL DEVELOPMENT 10 hours suggested (Or pro rata for part-timers/on leave)	COMPONENT 3 MINISTRY REVIEW 10 hours suggested (Or pro rata for part-timers/on leave) THE TOTAL FOR ALL THREE YEARS MUST ADD UP TO 30 HOURS MINIMUM
	YEAR 2: PROFESSIONAL SUPERVISION	YEAR 2: MANDATORY TOPICS FOR DEVELOPMENT	YEAR 2: JOINT REVIEW
 St Marks Recommended Super	<ul style="list-style-type: none"> 6 Hours Individual Supervision OR 12 Hours Group Supervision 1 Hour every 6 weeks or so. Must be a qualified Supervisor (or an interim alternative) <div style="display: flex; justify-content: space-around;"> <div data-bbox="392 635 448 699"> Form PS01 Year 1 2 and 3 Application f </div> <div data-bbox="761 635 817 699"> Form PS02 Year 1 2 and 3 Application f </div> </div> <p>GOALS</p> <ul style="list-style-type: none"> Contract/Covenant with supervisor required.  Form PS03 Year 1 2 and 3 Covenant or C Records to be kept. Supplied at Annual Review.  Form PS04 Year 1 2 and 3 Record of Pro <p>COST</p> <ul style="list-style-type: none"> 1/3 Diocese, 1/3 Parish, 1/3 Self (Tax deductible) <p>CHECK LIST</p> <ul style="list-style-type: none"> Current year (from Archdeacon): Year 1 <input type="checkbox"/> Year 2 <input type="checkbox"/> Tick Year 3 <input type="checkbox"/> Tick <p>SUITABLY QUALIFIED SUPERVISOR <input type="checkbox"/> Tick</p> <ul style="list-style-type: none"> GOALS Contract/Covenant done. <input type="checkbox"/> Tick <i>Sent to Archdeacon</i> <input type="checkbox"/> Tick 	<ul style="list-style-type: none"> <i>Annual Professional Development Plan</i>  Form PD01 Year 1 2 and 3 Professional E Professional Responsibilities & Boundaries 3 Hours <input type="checkbox"/> Tick Ethics in Ministry 3 Hours <input type="checkbox"/> Tick Child Safety. 3 Hours <input type="checkbox"/> Tick Total Hours (Should be 9) <input type="checkbox"/> Hours <input type="checkbox"/> Tick <p>OTHER TOPICS</p> <ul style="list-style-type: none"> Private Reading (No more than 9 Hours) <input type="checkbox"/> Hours <input type="checkbox"/> Tick Preparing Publications and/or Professional Membership Meetings (No more than 9 hours) <input type="checkbox"/> Hours <input type="checkbox"/> Tick <i>Annual Professional Development Plan Sent to Archdeacon</i> <input type="checkbox"/> Tick 	<ul style="list-style-type: none"> Initiated by the Minister  Form PD01 Year 1 2 and 3 Professional E 10 hours <p>PLANNING AND GOALS SETTING</p> <ul style="list-style-type: none"> <i>Professional Development Plan</i> <i>Form MR2 Report of Joint Review of ministry</i> filled in. <p>CHECKLIST</p> <ul style="list-style-type: none"> Archdeacon has indicated my current year: Year 1 <input type="checkbox"/> Year 2 <input type="checkbox"/> Year 3 <input type="checkbox"/> Tick Ten Hours Total <input type="checkbox"/> Hours <input type="checkbox"/> Tick <i>Professional Development Plan Sent to Archdeacon</i> <input type="checkbox"/> Tick <i>Form MR2 Report of Joint Review of ministry sent to Archdeacon</i> <input type="checkbox"/> Tick
Hours: _____	Hours: _____	Hours: _____	Hours: _____ : 3 YEAR TOTAL (Min 30) _____

YEAR 3	COMPONENT 1 PROFESSIONAL SUPERVISION Ongoing for 3 Years 10 hours suggested (Or pro rata for part-timers/on leave) YEAR 3: PROFESSIONAL SUPERVISION	COMPONENT 2 PROFESSIONAL DEVELOPMENT 10 hours suggested (Or pro rata for part-timers/on leave) YEAR 2: MANDATORY TOPICS FOR DEVELOPMENT	COMPONENT 3 MINISTRY REVIEW 10 hours suggested (Or pro rata for part-timers/on leave) THE TOTAL FOR ALL THREE YEARS MUST ADD UP TO 30 HOURS MINIMUM YEAR 3: FACILITATED REVIEW
 St Marks Recommended Super	<ul style="list-style-type: none"> 6 Hours Individual Supervision OR 12 Hours Group Supervision 1 Hour every 6 weeks or so. Must be a qualified Supervisor (or an interim alternative) <div style="display: flex; justify-content: space-around;"> <div data-bbox="309 592 517 707">  Form PS01 Year 1 2 and 3 Application for </div> <div data-bbox="674 592 882 707">  Form PS02 Year 1 2 and 3 Application for </div> </div> <p>GOALS</p> <ul style="list-style-type: none"> Contract/Covenant with supervisor required. Records to be kept. Supplied at Annual Review. <div style="display: flex; justify-content: space-around;"> <div data-bbox="674 767 882 882">  Form PS03 Year 1 2 and 3 Covenant or C </div> <div data-bbox="674 890 882 1005">  Form PS04 Year 1 2 and 3 Record of Pro </div> </div> <p>COST</p> <ul style="list-style-type: none"> 1/3 Diocese, 1/3 Parish, 1/3 Self (Tax deductible) <p>CHECK LIST</p> <ul style="list-style-type: none"> Current year (from Archdeacon): Year 1 <input type="checkbox"/> Year 2 <input type="checkbox"/> Tick Year 3 <input type="checkbox"/> Tick <p>SUITABLY QUALIFIED SUPERVISOR <input type="checkbox"/> Tick</p> <ul style="list-style-type: none"> GOALS <input type="checkbox"/> Tick Contract/Covenant done. <input type="checkbox"/> Tick Sent to Archdeacon <input type="checkbox"/> Tick 	<ul style="list-style-type: none"> Annual Professional Development Plan  Form PD01 Year 1 2 and 3 Professional D Professional Responsibilities & Boundaries 3 Hours <input type="checkbox"/> Tick Ethics in Ministry 3 Hours <input type="checkbox"/> Tick Child Safety. 3 Hours <input type="checkbox"/> Tick Total Hours (Should be 9) <input type="checkbox"/> Hours <input type="checkbox"/> Tick <p>OTHER TOPICS</p> <ul style="list-style-type: none"> Private Reading (No more than 9 Hours) <input type="checkbox"/> Hours <input type="checkbox"/> Tick Preparing Publications and/or Professional Membership Meetings (No more than 9 hours) <input type="checkbox"/> Hours <input type="checkbox"/> Tick Annual Professional Development Plan Sent to Archdeacon <input type="checkbox"/> Tick 	<ul style="list-style-type: none"> Review Initiated by the Archdeacon Minister nominates 6 reviewers and gives the names to the archdeacon. The archdeacon uses the Form MR03 Year 3 Facilitated Review Sample Script  Form MR03 Year 3 Facilitated Review S The Reviewers complete the Form MR04 Year 3 Report of Facilitated Review of Ministry  Form MR04 Year 3 Report of Facilitatec The archdeacon collates and anonymizes the review forms ready for the Review Meeting. The Review Meeting arranged. The Archdeacon writes up the conversation of the meeting. The write-up delivered to the Minister and the Bishop. <p>CHECKLIST</p> <ul style="list-style-type: none"> Archdeacon initiated the Review. <input type="checkbox"/> Tick 6 Reviewer to the Archdeacon. <input type="checkbox"/> Tick Year 3 Review Forms done <input type="checkbox"/> Tick Review Meeting arranged. <input type="checkbox"/> Tick Write-up sent to the minister <input type="checkbox"/> Tick Write-up sent to the bishop <input type="checkbox"/> Tick
	Hours: _____	Hours: _____	Hours: _____ : 3 YEAR TOTAL (Min 30) _____