



HEALTH AND SAFETY HANDBOOK CHECKLIST AND ACKNOWLEDGEMENT FORM (From the Health and Safety Handbook)

Please complete this Checklist for Understanding, along with the acknowledgement form and provide this to the Organisation.

For each statement below please circle whether it is true or false.		
Workers must perform all duties in a manner that ensures the health and safety of themselves and others in the workplace.	T	F
Being affected by illegal drugs whilst at work or smoking on the premises may result in the termination of a worker's engagement.	T	F
Breaches of the health and safety policies (such as physical or verbal assaults, bullying or harassing) will not be tolerated from any workers, and may result in the termination of a worker's engagement.	T	F
You must wear PPE including safety footwear and high visibility clothing when at work if directed by management.	T	F
If you identify a hazard in your workplace, you don't have a responsibility to do anything.	T	F
ALL accidents/incidents or near hits/misses must be reported to management.	T	F
You don't have to follow workplace rules if you think they are unnecessary.	T	F
Poor housekeeping (untidy workplace) does not have an impact on health and safety.	T	F

I _____ (please print name)
acknowledge that I received a copy of this Diocese of Bunbury Health and Safety Handbook and that I have read and understood it.

I agree to comply with the policies and procedures applicable to me contained within the Diocese of Bunbury Health and Safety Handbook to the best of my ability and to comply with all policies and procedures when attending other workplaces.

Signed: _____ Dated: _____