

GRANT APPLICATIONS

All grants must be done in the name of the Diocese. They cannot be completed and submitted without Parish Council approval and Diocesan Trustees approval. Parishes do not have the authority to apply in their own right as they are not the legal entity.

All grant applications whether for property or equipment or for services, all are to be forwarded to the Diocesan Office for discussion prior to entering into the process of applying to ensure it meets the Diocesan guidelines for approval.

All applications **MUST** be approved and signed by Trustees. If you are unsure how to complete the grant application, call the Diocesan Office for assistance.

All grants must be paid to the Diocese and not the parish. The parish will provide the necessary acquittal details once the grant has been expended for the Diocese to do the final, approved acquittal with the Grant body.

The owner of the building will always be The Bunbury Diocesan Trustees.

The Diocesan Trustees and Bishop-in-Council (November 2017) resolved formally to encourage parishes to access Deductible Gift Recipient Status through Boniface Care for donations and grants where required, as the Trustees and Bishop-in-Council resolved there be no further parish-based Community Care entities approved.

Instead, Boniface Care is the named applicant as approved by the Diocesan Trustees and Bishop-in-Council during 2017 and 2018.

This new pathway will provide parishes with certainty about receiving donations to their projects and enable the Diocese to provide additional resourcing to the parishes to support their applications and donations.

The Diocesan Office will now be providing executive, administrative and financial support to Boniface Care.

Many grants are now only available by making applications online. If this is the situation, the parish must complete as much of the application as possible online, supply the access details, user name and password to the Diocese to complete the business name and details for the application and grant payment, and for approval and sign off for the grant, and for a copy to be taken for the Diocesan records. At least two weeks is required for this to be completed. The parish contact cannot authorize or submit the grant in the parish's name.