



THE ANGLICAN CHURCH OF AUSTRALIA
THE DIOCESE OF BUNBURY

EXPENSE CLAIM FORM

REIMBURSED THROUGH PAYROLL

Email to: accounts@bunbury.org.au

Post to: PO Box 15, Bunbury WA 6231

NAME:

PAY PERIOD MONTH:

PARISH:

TELEPHONE EXPENSES		
Period	Description	\$
Total:		\$

MILEAGE SUMMARY		
2020 TRAVELLING ALLOWANCE:	Parish Vehicle	0.35c per km
	Private Vehicle	0.67c per km
..... N ^o . of km @	Mileage Claimed:	\$

CHURCHWARDEN'S NAME (please print)

CHURCHWARDEN'S SIGNATURE

DATE

✓ *All reimbursements must be approved by the Churchwarden of the Parish, prior to payment.*



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✓ *Reimbursement of expenses will be processed through the monthly payroll.*