

ESTABLISHMENT OF SUB-COMMITTEES BY A PARISH COUNCIL

- a) A priest, warden or Parish Council may propose the establishment of a sub-committee.
- b) All sub-committees are appointed by the Parish Council, on the basis of a majority vote, including the Priest.
- c) Where a parish sub-committee is established, the Parish Council will appoint a delegate to take responsibility for chairing the parish sub-committee and reporting back to the Parish Council.
- d) The role of a sub-committee is to consider and report on matters referred to them.
- e) The specific Terms of Reference and Delegations of Authority must be based upon the standard Terms of Reference and Delegations of Authority contained in the Parish Handbook.
- f) The specific Terms of Reference and Delegations of Authority must be approved by Parish Council.
- g) All Delegations of Authority and Limitations are to be reviewed on an annual basis at the first meeting of the Parish Council after each Annual Meeting of Parishioners.
- h) All sub-committees must have a specified term of operation. This period must not exceed three years.
- i) A Parish Council may re-establish a sub-committee for a further term if required, or for a lesser period.
- j) The Parish Council may resolve to wind up a sub-committee after meeting with the sub-committee.
- k) The Parish Council must give one month's notice in writing of the winding up of the sub-committee.
- l) The Parish Council must establish an Oversight Committee as a Sub-Committee in accordance with Section 15 a) of The Licencing Statute 2017.
- m) Sub-committees may include a Finance sub-committee, a local committee for another parish centre, an Op Shop committee, and other Mission work and the Oversight or Safer Church Committee.

(Ref: The Parochial Statute 2017 Schedule 1 Cl. 11)