



THE ANGLICAN CHURCH OF AUSTRALIA

THE DIOCESE OF BUNBURY

LICENSED LAY MINISTRY (LLM) NOMINATION FORM

Explanatory Notes: Not Part of the Schedule

Across the Diocese, particularly when Priests and Deacons are not available, LLMs are leading worship, caring for the needy, working with children and dealing with parish administration.

For the good order of the Church, LLMs are required to do some training before being licenced. Furthermore, LLMs are to be endorsed by the Priest in Charge or bishop before beginning their ministry.

The Diocese has several categories of LLMs as follows.

The bishop may also License people for some other specific ministry.

LICENSED LAY MINISTER CATEGORIES				
Preaching	Liturgical	Pastoral	Safe Church Contact Person SCCP	Children and Youth
<ul style="list-style-type: none"> • Creating and delivering sermons in public worship. Clergy may be present. • Leading Bible study groups • On-line preaching 	<ul style="list-style-type: none"> • Leading non - eucharistic public worship in the absence of clergy (Morning/Evening Prayer) • Leading Extended Communion in the absence of clergy with the Bishop's permission) • Leading on-line worship • Leading Funeral services. 	<ul style="list-style-type: none"> • Taking Extended Communion to the housebound, hospitals and aged-care settings. • Pastoral contacts and visiting. • Baptism, First Communion, Confirmation and Wedding Preparation (if qualified) 	<ul style="list-style-type: none"> • Safe Church Contact Person (SCCP) 	<ul style="list-style-type: none"> • Leading or assisting ministry to under 18yo's where parents are not present (eg Children's Church, Godly Play, Youth Group) • Coordinating Children and Youth activities • Training young people for ministries in the church (eg serving)

To be Licensed you need to:

- Be **nominated** by the Priest in Charge or the Bishop: on this *Form* found on the Diocesan Intranet.
- Complete the appropriate on-line **training** Courses. Log into the Diocesan Intranet to request an enrolment form. (Paper copies can be sent on request.)
[THE ANGLICAN DIOCESE OF BUNBURY Licensed Lay Minister Sign-up Sheet \(office.com\)](#)
- Complete the **Mandatory Reporter Training** on-line course.
 Visit: [MRT public course \(communities.wa.gov.au\)](http://MRT.public.course(communities.wa.gov.au))



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LICENSED LAY MINISTER TRAINING COURSES				
Preaching	Liturgical	Pastoral	Safe Church Contact Person SCCP	Children and Youth
<ul style="list-style-type: none"> • <i>LLM On The Job Handbook</i> • New Testament • Old Testament • Preaching • Introduction to Theology • Or equivalents authorised by the bishop. 	<ul style="list-style-type: none"> • <i>LLM On The Job Handbook</i> • Liturgy • Communion • On-line Ministry • Or equivalents authorised by the bishop. 	<ul style="list-style-type: none"> • <i>LLM On The Job Handbook</i> • Pastoral Partners Programme • PREPARE/EN RICH • Or equivalents authorised by the bishop. 	<ul style="list-style-type: none"> • <i>LLM On the Job Handbook</i> • Safe Church Contact Person Training Course • WA Gov WWC site • Mandatory Reporter Training 	<ul style="list-style-type: none"> • <i>LLM On the Job Handbook</i> • Introduction to Child Focussed Theology • Or equivalents such as Godly Play etc. • Mandatory Reporter Training

Training is On-Line via the Diocesan Website. And the: [LLM On the Job Handbook](#)
 Also, it is a State requirement that all who minister in public in an official capacity are a *minister of religion* (ordained or not) and require Online Mandatory Reporter Training. This ensures that any disclosers of abuse are reported correctly. [MRT public course \(communities.wa.gov.au\)](http://communities.wa.gov.au)

LICENSED LAY MINISTER COMPLIANCE
<p>All Categories require:</p> <ul style="list-style-type: none"> • <i>Safe Church Form 1</i> • <i>Volunteer National Police Certificate</i> (current within 3 years) VNPC • Safe Church On-line training (current within 3 years) LLM Handbook • Working with Children Card (current within 3 years) WWC • Mandatory Reporter Training Mandatory Reporter Training/story.html • Agreement with the Code of Conduct <i>Being Together</i>: Being Together

ANGLICAN MEMBERSHIP REQUIREMENTS
<p>An LLM must be a <i>Voting Parishioner</i> according to the <i>Parochial Statute 2017-2014 Section 5(ii)</i></p> <ol style="list-style-type: none"> <i>They are a baptised communicant member of the Anglican Church; and</i> <i>They have regularly attended public worship during the preceding three months in a parish within the Diocese; and</i> <i>They have attained the age of 18 years; and</i> <i>They have taken communion in the parish at least three times in the preceding 12 months; and</i> <i>They have elected to be on the parish electoral roll of the parish and no other except with the approval of the Bishop; and</i> <i>They have completed the Declaration found in Schedule 9 which will be kept on the public register.</i> <p>Furthermore, They are required to be a confirmed communicant member of the Anglican Church (<i>Licensing Statute 2017-2014 Section 15(iv)</i>) If the person has been Confirmed (or the equivalent) in another Christian Denomination they will require Reception into Communicant Membership as set out in <i>An Australian Prayerbook</i>.</p>